

MINUTES  
PARK AND RECREATION BOARD MEETING  
MONDAY, MAY 13, 2002  
6:30 PM

The Board convened for their regular meeting at 6:30 PM at the Parks and Recreation Administrative Offices at 717 W. Main Street, Arlington, Texas on May 13, 2002, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members present, to wit:

**Members:**

Mr. Bob Korman	Chair	Place 7
Ms. Anne Weydeck	Vice-Chair (Absent)	Place 10
Ms. Carrie Donovan	Member	Place 1
Ms. H. Suzanne Kelley	Member	Place 2
Ms. Sue Phillips	Member	Place 3
Mr. Alvin Warren	Member	Place 4
Mr. Jason Williams	Member	Place 5
Mr. Charley Amos	Member	Place 6
Mr. Joe Sarabia	Member	Place 8
Mr. Nicholas Stoneman	Member	Place 9
Ms. Candace Halliburton	Member	Place 11
Ms. Bianca Davenport	Youth Member	Place 12

**Staff:**

Pete Jamieson	Director of Parks and Recreation
Bill Gilmore	Assistant Director-Programs
Jo Anne Smith	Park Facilities Coordinator
Ruth F. Keith	Administrative Secretary
Jennifer Howry Fadden	Administrative Services Manager
Gordon Robertson	Assistant Director-Planning
Evonne Sandas	Interim Assistant Director-Operations
DeOnna Garner	Graduate Park Planner
Greg Durante	Golf Programs Manager
Roger Venables	Real Estate Manager, Engineering Services Department

I. **CALL MEETING TO ORDER**

Chairman Bob Korman called the regular meeting to order at 6:31 p.m.

Ms. Halliburton arrived, the time being 6:33 p.m.

- II. **RECOGNITION** – Ms. Smith recognized volunteers from the Church of Jesus Christ Latter Day Saints who assisted with the recent Earth Fest event. Also recognized were: Jessica White, Ricky Badger, Ricky Barberena, Whitney Hurd, Alicia Junaid, James Jack, Joshua Jack, Kevin Levi, all teen volunteers from Hugh Smith Recreation Center and Park Board member, Candace Halliburton who also volunteered her time at Earth Fest.

III. **APRIL 11, 2002 REGULAR MEETING MINUTES**

Chairman Korman asked for approval of the minutes. Ms. Kelley made a motion to approve the minutes of the April 08, 2002. Ms. Phillips seconded the motion. The motion passed unanimously.

IV. **ITEMS FOR ACTION**

- A. **Items from Citizens (about Items for Action)** – No discussion.

Nick Stoneman arrived, the time being 6:38 p.m.

**B. Items for Action**

1. **Park Permits** - The Board considered and approved twenty-nine (29) permit requests. Ms. Smith assured the Board that letters of caution were sent to the person(s) requesting use of alcohol at graduation parties. Ms. Smith also informed the Board that a letter was sent to each applicant regarding underage drinking and Park Patrol will closely monitor those park permit sites.

Ms. Phillips thanked Ms. Smith's conscientiousness in processing the graduation party requests and bringing it to the Board's attention.

Mr. Williams asked what type of policy the Park and Recreation Department has in place for such park and alcohol requests. Ms. Smith stated that customers are told they must follow the Texas State Law, which prohibits drinking under the age of 21 at any function.

Ms. Kelley made a motion to approve the park permit requests. Mr. Moore seconded the motion, which carried with 10 ayes and 1 nay.

**V. SCHEDULED INFORMATION REPORTS**

- A. **Planning Work Plan Report** – Mr. Robertson provided the Board with a photo presentation regarding current park construction projects. Mr. Robertson stated the following projects are complete: Lakes of Matlock, River Legacy, Senior Recreation/Eunice Street, Vandergriff ball field lighting, Jake Langston Neighborhood Park; Arlington Tennis Center, and California Lane Park.

Mr. Robertson advised the Board the status on: Randol Mill Family Aquatic Center is near completion and barring in climate weather the center should open early June 2002; Mr. Robertson stated reconstruction of Martin Luther King Sports Center should bid out in July; bids for Howard Moore Pool Demolition/Electrical work should be finalized late May; Don Misenhimer Park survey and drainage study complete with platting processing underway; Gene Schrickel, Jr. Park dedication was May 12; Webb Community Park's construction will begin in the Fall; currently hiring a consultant for Johnson Creek/Fish Creek; Johnson ISTE A should be complete by the Fall; nearing completion on the design of River Legacy Park-Grant-Parking/Amenities/Bridge.

Ms. Halliburton complimented Mr. Robertson on his presentation, which included photos of all parks discussed.

Ms. Halliburton reported that California Lane Park is in great condition but requested some picnic tables be moved under the trees. Mr. Robertson stated tables are not currently placed under trees to prevent impact to the root system of the trees.

Ms. Donovan suggested that planting more trees in the park could possibly be a community project for the church and school located near California Lane Park.

Ms. Phillips suggested that the local P.T.A. (Parent-Teacher Association) could possibly adopt a park near their respective schools.

Ms. Phillips stated she enjoyed the photo presentation and requested that Mr. Robertson continue the process on a monthly basis.

Mr. Robertson stated the dedication for California Lane Park is May 18 at 10:00 a.m.

B. **Customer Service Report – April 2002** - No discussion.

C. **Monthly Calendar of Activities for May 2002.** Ms. Kelley requested the beginning time of the Golf Advisory Committee meetings at Tierra Verde. Mr. Durante stated the beginning time is 6:30 p.m.

VI. **ITEMS FOR INFORMATION**

A. **Zoning Cases Involving or Impacting Park Land** – None - No discussion.

B. **Master Plan Update** – Mr. Robertson advised that the Park Master Plan Committee met April 30, 2002. He also stated that a tour of various parks will soon be held and invited any interested Board member to attend. Tentative park tour dates are June 1 or June 8, 2002.

C. **Cell Tower Policy** - Mr. Robertson reviewed the Parks Department's draft Cell Tower Guidelines. He then introduced Roger Venables of the City Engineering/Real Estate Division who provided general information about the cell tower industry and discussed the city's Cell Tower policy. The drafted guidelines are a collaboration of the Parks and Recreation Department and Engineering/Real Estate Division.

Mr. Venables stated that the cell phone industry is unique and could provide additional revenue for the City of Arlington.

Ms. Kelley expressed concern about potentially setting up a precedent in our parks for all cell phone organizations.

Mr. Korman also stated he has concerns about this possibly opening the door to commercial users throughout park property.

Mr. Stoneman asked what the demand for potential cell tower sites is. Mr. Venables responded that there is a large demand and increasing every day.

Ms. Donovan requested what type of procedure would be used if the Cell Tower Policy is accepted. Mr. Venables responded that there must be a Public Notice posted and also go through the zoning process. Mr. Jamieson added that it would go through the Park and Recreation Board and also the Property Review Committee.

Ms. Phillips urged that our PARD work very closely with the City Engineering/Real Estate Division on the Cell Tower issue.

Ms. Donovan left the meeting, the time being 8:16 p.m.

D. **Budget Update** – Ms. Fadden provided the Board with information relating to the FY03 Preliminary Budget requests.

Ms. Kelley thanked and complimented Ms. Fadden on her presentation of budget information to the Board.

Mr. Williams left the meeting, the time being 8:40 p.m.

E. **Adaptive Recreation Program** – Mr. Gilmore discussed the Adaptive Recreation Program Executive Summary with the Board.

Mr. Warren asked how many other local municipalities provide this type of service. Mr. Gilmore stated that other municipalities were contacted and none provide this service to their citizens.

Mr. Korman asked if the population of special needs citizens in Arlington has increased. Mr. Gilmore stated it has.

Ms. Halliburton asked how much money could be saved per year if the Parks and Recreation Department discontinued this service. Mr. Gilmore stated the amount saved would be approximately \$54,000.

Ms. Phillips recommended that the Parks and Recreation Department not provide this type of special service. Ms. Phillips suggested that it could be outsourced to a local agency providing this type of care and could be held at City of Arlington facilities.

- F. **Golf Fee Increase/Structure** – Mr. Durante provided the Board with information related to a new fee increase/structure for all Arlington Golf Courses and the restructuring of fees for Tierra Verde Golf Club. Mr. Durante stated it is the Golf Division's management philosophy to raise fees in small amounts every two years as opposed to imposing large fee increases every five years, therefore, the fee increases are incremental. Mr. Durante added that the fee increase and restructuring will provide the Golf Division the ability to achieve financial and operational goals as well as meet customer expectations.

Mr. Williams asked how the rounds of golf played on Arlington courses compared to other municipalities. Mr. Durante stated Arlington is at the top in comparison with other city courses.

Ms. Kelley, who is also a member of the Golf Advisory Committee, stated that she and other committee members are aware that fees are being raised through the entire golf industry.

## VII. **BOARD COMMITTEE REPORTS**

- A. Planning and Policies – Chairman Stoneman stated his next meeting date has not been scheduled.
- B. Acquisition and Development – Ms. Kelley, a member of this committee, stated the next meeting date for this committee is May 20, 2002.
- C. Operations and Maintenance Committee – Chairman Amos stated the next meeting date for this committee is June 3, 2002.
- D. Training and Development Committee – Chair Person Kelley expressed gratitude to her committee for their work on this committee.

Ms. Kelley advised the Board of a delay on the completion of the manual but hopes it will be completed soon.

Ms. Kelley distributed a survey to the Board on training and development and requested them to review, complete and return at the June 10<sup>th</sup> Board meeting.

Ms. Kelley also distributed the Texas Open Meeting Act (TOMA) Tex. Government Code Chapter 551 Summary and asked Board members to review and bring back, with any changes they feel necessary, to the regular Board meeting on June 10, 2002.

Ms. Kelley stated this committee meets the third Saturday of each month at 8:00 a.m. at the Rise and Shine Restaurant. The next meeting date is June 15, 2002.

VIII. **ITEMS FROM BOARD MEMBERS**

A. **Announcements** - None

B. **Requests for Future Agenda Items** -. None

IX. **ITEMS FROM CITIZENS** (about non-agenda items)

- A. Mr. Ken Dowdy, Arlington resident, spoke to the Board about forming a new and sanctioned North Texas Soccer Association.
- B. Mr. David Waters, Arlington resident and 28-year member of the Arlington Soccer Association, spoke in opposition to Mr. Dowdy's request.
- C. Mr. Warren Martin, Arlington resident and current Board member of the Arlington Soccer Association spoke in opposition to Mr. Dowdy's request.

Chairman Korman advised the speakers that the Board cannot engage in any dialogue regarding this topic due to the restrictions of the Open Meeting Records Act and recommended that this issue be discussed in future Park and Recreation Operations and Maintenance Committee meetings.

There being no further business, the meeting adjourned at 9:15 p.m.

**NOTE:** Taped recordings and minutes of all Parks and Recreation Advisory Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, TX. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.

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Bob Korman, Chairman